

How the OSCOLA 2 Endnote Style is configured

1 Modify the RefTypeTable/Reference Types

Go to Edit / Preferences / Reference Types. If possible, import the RefTypeTable

To modify the Reference types yourself, open Modify Reference Types. Modify the case and journal article reference types as shown below.

Modify Reference Types

Reference Type: Case

To hide an unwanted reference type, add a period before the name (e.g., ".Map") in the column heading below.

Generic	Case
Author	
Year	Year (for your own reference)
Title	Party Names
Secondary Author	
Secondary Title	Reporter
Place Published	
Publisher	Court
Volume	Reporter Volume
Number of Volumes	Reporter Abbreviation
Number	
Pages	First Page
Section	Page Cited
Tertiary Author	Higher Court
Tertiary Title	Decision
Edition	Action of Higher Court
Date	Date Decided
Type of Work	Citation of Reversal
Subsidiary Author	Counsel
Short Title	Abbreviated Case Name
Alternate Title	
ISBN/ISSN	
DOI	DOI
Original Publication	History
Reprint Edition	

Case Reference Type

Some of these fields are used by the Endnote Blue Book Style

Custom 6	
Custom 7	Neutral citation or ECHR App no
Accession Number	Accession Number
Call Number	ECJ Case Number
Label	Label
Keywords	Keywords

EndNote Defaults Apply to All Ref Types

OK Cancel

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Modify Reference Types

Reference Type: **Journal Article**

To hide an unwanted reference type, add a period before the name (e.g., ".Map") in the column heading below.

Generic	Journal Article
Author	Author
Year	Year
Title	Title
Secondary Author	
Secondary Title	Journal
Place Published	Year if vols numbered consecutively
Publisher	Year if it identifies the volume
Volume	Volume no. if numbered
Number of Volumes	
Number	Issue, month or quarter
Pages	Pages
Section	Start page
Tertiary Author	
Tertiary Title	
Edition	Epub Date
Date	Date
Type of Work	Type of Article
Subsidiary Author	
Short Title	Short Title

EndNote Defaults Apply to All Ref Types

OK Cancel

Journal article reference type

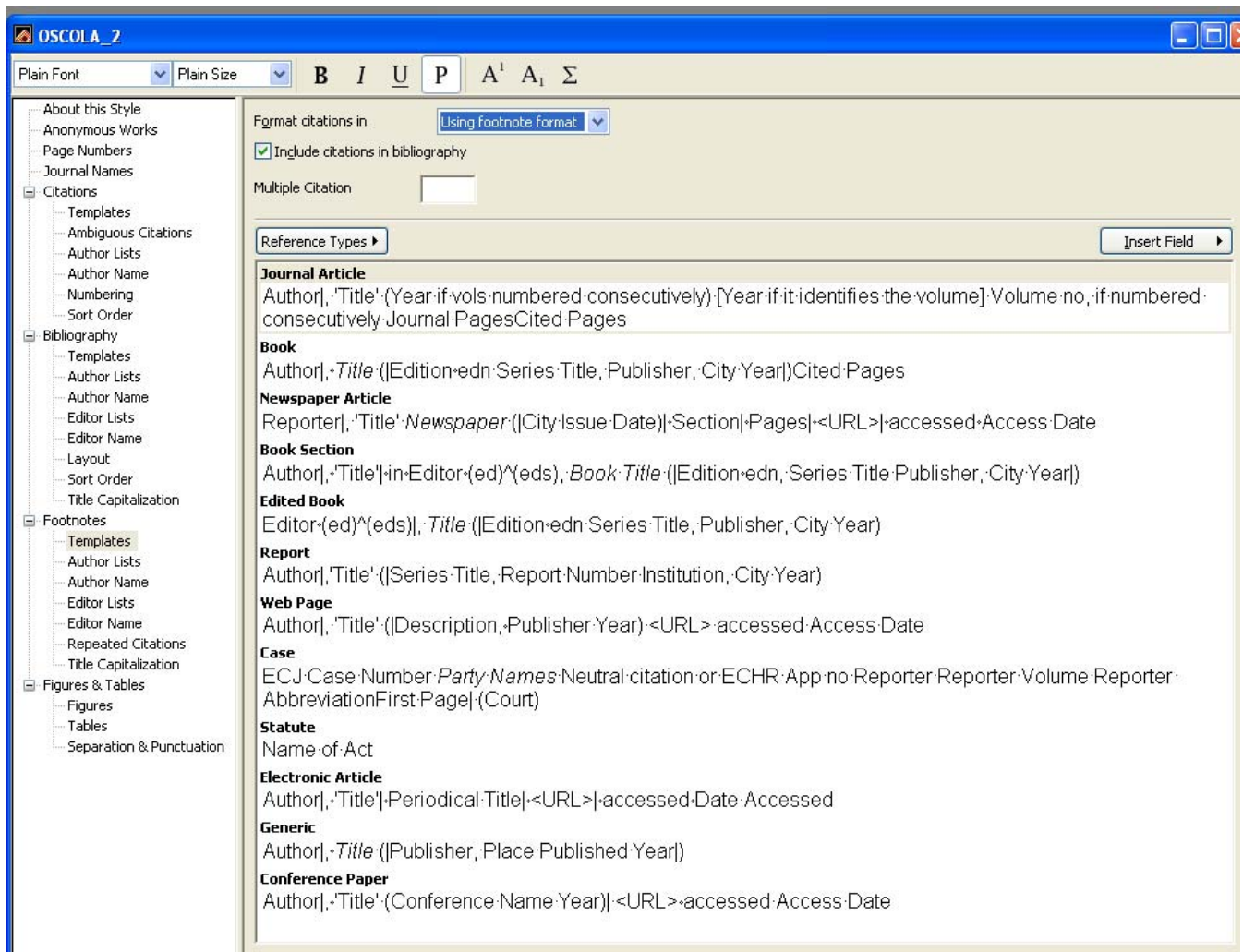
If you think you won't want fields such as Epub Date or Type of Article, delete the text in the right-hand column. You may want to do this to 'clean up' the reference types you generally use. Only fields with names show when you open a reference in your Endnote library. If you want to restore deleted field names, all default field names are shown in the reference type tables in the Endnote handbook.

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2 To set up the Style, open Edit/ Output Styles/ Choose New Style.

2a Set up the Footnotes Templates

- Down the left menu, under Footnotes, click on Templates.
- Click on Reference Types button to insert a template for the Journal Article Reference types.
- Use Insert Field to insert author, title etc. Use your keyboard to insert punctuation. Use the Special Characters to insert vertical bars (forced separation) and the diamond shape (link adjacent text). These features are explained in the Endnote Help Guide: search for special formatting characters.
- Continue with all the Reference Types shown.
- 'Include citations in bibliography' is not useful while writing, but often essential in the end product. Tick or untick it as required. It is not necessary to format the bibliography templates.



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2b The Authors and Editor Lists, and Names

Set as shown. Put a space before 'and' and 'and others'.

The screenshot shows the Endnote software interface. The left sidebar is expanded to 'Author Lists'. The main panel is divided into three sections: 'Author Separators', 'Abbreviated Author List', and 'For Subsequent Works by the Same Author'. The 'Author Separators' section has 'Number of Authors' set to 1 to 3, 'between' set to a comma, and 'before last' set to 'and'. The 'Abbreviated Author List' section has 'List all author names' selected, and 'and abbreviate with' set to 'and others'. The 'For Subsequent Works by the Same Author' section has 'Print the author list as defined above' selected. To the right, the 'Name Format' panel shows 'First author' as 'Jane Smith', 'Other authors' as 'John Doe', 'Capitalization' as 'As Is', and 'Initials' as 'AB'.

2c Repeated citations – set as shown.

The screenshot shows the Endnote software interface with the 'Repeated Citations' section selected in the sidebar. The main panel shows three sections: 'If a Reference Repeats in a Subsequent Footnote', 'If the Same Reference Repeats in Consecutive Footnotes', and 'If the Same Source Repeats in Consecutive Footnotes'. The 'If a Reference Repeats in a Subsequent Footnote' section has 'Use the short form of the reference' checked. The 'If the Same Reference Repeats in Consecutive Footnotes' section has 'Replace repeated data with' set to 'Ibid.'. The 'If the Same Source Repeats in Consecutive Footnotes' section has 'Replace repeated data with' set to 'Ibid.' and 'Replace only the secondary title' unchecked.

2d Finally, at Journal Name, set Abbreviations to Abbreviation 1.

SMeredith, Oxford Law, Dec 08

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